

## **Future Documents – Keep for Reference**

If invited to continue to the full application, you will need these additional documents. It is recommended that you begin collecting these documents as soon as possible so that you are able to submit all the materials by the due date for the full application.

### **Copies only unless otherwise indicated**

#### **Applicant and Co-Applicant:**

- ☐ Any one of the following as proof of residency (Original document required – we will copy):
  - Valid, unexpired US Passport
  - Certificate of Citizenship (N-560, N-561, N-645)
  - Certified of Naturalization (N-550, N-570, N-578)
  - Re-entry Permit/Refugee Travel Document (I-327, I-571)
  - Alien Registration Receipt Card
  - Certified Birth Certificate
  - Certificate of Birth Abroad (FS-240, FS-545, DS-1350)
  - Certified adoption certificate from a US court
  - Permanent Resident Card (Form I-551)
- ☐ Complete copies of the two most recent Federal Income Tax Returns (if self-employed 3 most recent returns)
- ☐ Paystubs for the two months prior to application
- ☐ Two most recent statements for each credit card
- ☐ Two most recent utility bills for each utility (i.e. electric, heat, water, cable, phone, internet, etc.)
- ☐ Copy of your current lease
- ☐ Three most recent bank statements for all accounts (savings, checking, investments, etc.)

#### **If Applicable:**

- ☐ Loan contracts (i.e. student loans, car, consolidation loan, etc.) and two most recent statements or payment coupons
- ☐ Documentation of non-employment income (i.e. unemployment, workers' compensation, social security, SSI, pension payments, public assistance, housing or homeowner subsidies, etc.)
- ☐ Documentation of child support, alimony, separate maintenance payments due to you (if you want this included in monthly income)
- ☐ Documentation of child support that you owe
- ☐ Child care payments for the past two months
- ☐ Vehicle insurance payments for the last two payments
- ☐ Court Judgment Documents
- ☐ Bankruptcy information
  - If bankruptcy was declared within the past 2 years, your application will be denied unless you can demonstrate that filing was due to exceptional circumstances
- ☐ Information on any pending lawsuit or court involvement
- ☐ Documentation of debt owed

#### **Non-Applicant Household Members, ages 18 and over**

- ☐ Paystubs for the two months prior to application
- ☐ Documentation of non-employment income (i.e. unemployment, workers' compensation, social security, SSI, pension payments, public assistance, housing or homeowner subsidies, etc.)
- ☐ Debt owed by household member if applicant/ co-applicant is named on this loan